

## COMMENTS ON CENTER WAC

Washington Administrative Code (W) Center Guidebook (G).

*NOTE: The Center Guidebook will be updated after the new center WAC is finalized.*

*In the meantime, you can find the current Guidebook [here](#).*

#	Remarks	W	G	Comments
1	Add definition “cultural relevancy”	X		Added to WAC definitions
2	Add definition “anti bias”	X		Added to WAC definitions
3	Add definition “pesticides”	X		Added to WAC definitions
4	Define “potentially hazardous foods”	X		Added to WAC definitions
5	Add definition “clean”	X		Added to WAC definitions
6	Add definition “sanitize”	X		Added to WAC definitions
7	Add definition “disinfect”	X		Added to WAC definitions
8	What happened to “Mildly Ill Child Care” Section			Not added to WAC, potential use as a separate WAC
9	Add definition “caterer”	X		“Caterer” is addressed in WAC 388-295-3180
10	Add definition “lead teacher”	X		Added to WAC definitions
11	Add definition “communicable disease”	X		Added to WAC definitions
12	Add definition “pesticides”	X		Added to WAC definitions
13	Add definition “STARS”	X		Added to WAC definitions
14	Add definition “I”, “you” and “your”	X		Added to WAC definitions,
15	Add “psychological” evaluations to Staff Qualification Section	X		Added to WAC 388-295-0070
16	Define “physical restraint” or “confinement”		X	This issue will be addressed in the guidebook
17	Define “area”		X	“Area” is based on usable space, specifics concerning area usage will be addressed in the guidebook
18	Do we have authority to enforce WAC chapter 388-06 (Staff Qualifications)	X		Addressed in WAC 388-295-0070
19	Add “current” to Child Development Associate certificate (CDA)	X		“Current” added under WAC 388-295-1010 (3)(a)
20	Take out / add “three professional references” concerning director qualifications	X		Added to WAC 388-295-0060
21	Address “on premises” concerning director’s availability	X		Addressed under WAC 388-295-1020
22	Include “all staff” under Staff Qualifications section	X		Added to WAC 388-295-0070
23	Include “your staff” to give additional information under Staff Qualifications	X		Added to WAC 388-295-0070

#	Remarks	W	G	Comments
24	Program supervisor working 20 hours or more should not be counted in staff to child ratio	X		Addressed under WAC 388-295-1020
25	Add “aide” under “Who can be an assistant in a child care center	X		Addressed under WAC 388-295-1040
26	Address # “clock hours” concerning program management and administration (STARS Training)	X		Addressed under WAC 388-295-1070
27	Address “ongoing training “ to STARS training	X		Added to WAC 388-295-1060
28	Remove “limited restraint techniques” from new staff orientation list	X		Kept in WAC 388-295-1080, additional guidance will be incorporated into guidebook
29	Required meetings/training conducted monthly or quarterly	X		Addressed in WAC 388-295-1090
30	Move requirements for CPR certification to guidebook		X	Requirements addressed in WAC 388-295-1100 moved to guidebook
31	Be specific concerning HIV and Bloodborne Pathogen training		X	HIV training and how it relates to Bloodborne Pathogen Training will be addressed in the guidebook
32	Add “child abuse and reporting” under 388-295-0150			Addressed under WAC 388-295-6040
33	Address when different age group sizes can be combined	X		Addressed in WAC 388-295-2090
34	Address during rest periods how staff ratios are maintained in building or classroom	X		Addressed in WAC 388-295-2090(10)
35	Address requirement of “emergency response” for coverage if one caregiver is available	X		Addressed in WAC 388-295-2090(12)
36	Define “specifically designed space” within a larger area		X	Specifically designed space within a larger area will be addressed in the guidebook
37	Does combining different age groups include infants	X		No, addressed in WAC 388-295-2100
38	Address issue of having nine infants in an area	X		Addressed in WAC 388-295-2100
39	Emphasis on multi-cultural and anti-bias environment concerning children’s activities		X	Specifics will be addressed in the guidebook
40	Add “sufficient quantity “in regards to learning and play materials for the children	X		Added to WAC 388-295-2010

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41	Add “post lesson plan” to each room for easy reference for parents and caregivers	X		Added to WAC 388-295-2010
42	Add to reading readiness skills “ have books available for kids”		X	Will be addressed in guidebook
43	Add “physical abilities” to honor all children’s race, religion, culture, gender, ability and family structure	X		Added to WAC 388-295-2030
44	Add “First Aid “ to who must have CPR training	X		Added to WAC 388-295-1100
45	Remove and prohibit “mechanical restraint” from behavior management practices	X		Addressed in WAC 388-295-0330
46	Address when to use “physical restraint” under behavior management practices	X		Addressed in WAC 388-295-2040
47	Address “water proof “ mattress	X		Addressed in WAC 388-295-2060
48	Address “appropriate” individual bedding		X	Appropriate individual bedding will be addressed in the guidebook
49	Add “staff is awake” during night time care to ensure auditory and visual range is maintained	X		Addressed in WAC 388-295-2060
50	Address “teacher qualifications” for night time care	X		Addressed in WAC 388-295-2060
51	Address parental consent for transporting kids “to and from school”	X		Added to WAC 388-295-2070
52	Address “parent volunteers” requirements concerning transporting children	X		Added to WAC 388-295-2070
53	Address method to call or obtain emergency help		X	Address methods to call or obtain emergency help in guidebook
54	Address “special needs“ of children to include practices and progress reports		X	Address “special needs” of child’s care and individual practices
55	Add “cultural activities” to what should be communicated to parents	X		Added to WAC 388-295-2080
56	Add “disaster preparedness plan” to what should be communicated to parents	X		Added to WAC 388-295-2080
57	Remove posted “in every classroom” for staff and family members to	X		Addressed in WAC 388-295-3010

#	Remarks	W	G	Comments
	review concerning health policies and procedures			
58	Add “if licensed for four or more infants” obtain infant nurse consultation	X		Added to WAC 388-295-3010
59	Develop a system to audit and update the Certificate of Immunization Form		X	A system to audit and update the DOH Certificate of Immunization form will be addressed in the guidebook
60	Address how to access Immunizations records and how to maintain them in a confidential manner	X		Addressed in WAC 388-295-7020
61	Add “current” on what information must be kept on file	X		Added to WAC 388-295-7010
62	Add after individual care plan “as needed”	X		Added to WAC 388-295-7010
63	Expand definition of “parent” concerning enrollment application	X		Expanded “parent” definition under WAC definitions
64	Add instruction “from parents” relating to medications, feeding requirements, treatments etc and include “ if necessary”	X		Added to WAC 388-295-7010
65	Add “to and from school” and “transportation” provider by center	X		Added to WAC 388-295-0620-7010
66	Address “attendance records and invoice” requirements	X		Addressed in WAC 388-295-7010
67	Address issue of excluding a child having elevated temperatures and no other symptoms		X	Children exhibiting elevated temperatures and no symptoms will be addressed in the guidebook
68	Add children and “staff” who have a reportable disease may not be in attendance at the child care center	X		Add CDC exclusion/ readmission chart to guidebook
69	Add “warm water” after staff and volunteers must wash their hands	X		Added to WAC 388-295-3040
70	Add “accessible” after individual storage space	X		Added to WAC 388-295-5140
71	Change “must be contained totally” to “contents of child’s belonging”			Will add to guidebook
72	Address issue of washing hands after being outdoors or outdoor play	X		Added to WAC 388-295-3040
73	Change powders to “non-talc” powders	X		Changed in WAC 388-295-3060

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74	Address the issue of hand washing after smoking and being outdoors	X		Added to WAC 388-295-3020
75	Change “Do I have to give medications” to “Am I required” to give medications	X		Changed WAC 388-295-3050
76	Add “in the original package or container” concerning storage of medications	X		Added to WAC 388-295-3070
77	Add “inaccessible” container concerning storage of medications	X		Added to WAC 388-295-3070
78	Address what kinds of medications should be locked up and controlled		X	Address in guidebook
79	Address issue of parents to provide own medication in lieu of using bulk medication such as diaper ointments		X	This issue will be addressed in the guidebook
80	Address left over medications by ensuring (1) Giving it back to the parent or (2) Flushing it down the toilet	X		Addressed in WAC 388-295-3090
81	Address issue of applying bulk container ointments to prevent contamination		X	This issue will be addressed in the guidebook
82	Address issue of special equipment to give medication	X		This issue is addressed in WAC 388-295-3110
83	Address issue of staff signature or initials concerning medication documentation	X		This issue is addressed in WAC 388-295-3120
84	Address issue of who is authorized to administer medication	X		This issue is addressed in WAC 388-295-3130
85	Address moving the infant nutritional needs chart to the guidebook		X	The infant nutritional needs chart will be located in the guidebook
86	Change title to “What” is the safe way to prepare bottles	X		Changed in WAC 388-295-4030
87	Add after filled bottles “labeled with the infants name”	X		Changed in WAC 388-295-4040
88	Add issue of heating bottles in a microwave	X		Changed in WAC 388-295-4030
89	Change title to “What” is the safe way to store infant formula or foods	X		Changed in WAC 388-295-4040
90	Address procedure of handling formula bottles not consumed, or when to discard and how to limit contamination		X	Procedures of handling formula and limiting contamination will be addressed in guide book
91	Change title to “What “ is a safe way	X		Changed in WAC 388-295-

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	to store breast milk			4050
92	Address cleaning and sanitizing bottles and nipples	X		Addressed in WAC 288-295-4060
93	Address methods of cleaning and sanitizing bottles and nipples		X	The various methods for cleaning and sanitizing bottles and nipples will be addressed in the guide book
94	Address issue of not using hands while disposing hand drying supplies in a garbage can lid	X		Addressed in WAC 388-295-4120
95	Address location of hand washing sink in a diaper changing area		X	Address in guide book to include pictures to illustrate ideal position of sink
96	Address local disposal requirements concerning diaper disposal methods	X		Added to WAC 388-295-4120
97	Add toilet training is initiated with “consultation with the parents”	X		Added to WAC 388-295-4080
98	Add “cultural sensitivity” and “do not use food as a reinforcement” to indicate readiness to toilet train	X		Add to WAC 388-295-4080
99	Address cleaning and sanitizing potty chairs to include options to utility sink usage	X		Addressed in WAC 388-295-4090
100	Address sleeping equipment for infants by moving prohibited items towards the end, emphasis of what is acceptable towards the beginning of rule	X		Addressed in WAC 388-295-4100
101	Add “cleaned” and sanitized, without tears or tape, remove “other non cleanable fixture”	X		Addressed in WAC 388-295-4100
102	Add “appropriate” fitting sheet or cover for sleeping surface, and “light weight” blanket or cover suitable cover for the child	X		Added to WAC 388-295-4100
103	Address the need to evacuate infants and toddlers during a disaster who cannot walk		X	The needs to evacuate infants and toddlers during a disaster will be addressed in the guide book
104	Add “ have daily opportunities to be talked and read to” concerning special program requirements	X		Addressed in WAC 388-295-2120
105	Add “ not left in playpen for extended periods of time excluding sleep time”	X		Addressed in WAC 388-295-2120
106	Change allotted time in swings,	X		Addressed in WAC 388-295-

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	exercisers, and other confining equipment to 15 minutes every four hours			2120
107	Add “health specialist” after licensors to help identify needs of a center for use of a nurse consultant	X		Addressed in WAC 388-295-4130
108	Address the role of the nurse consultation duties		X	Information concerning nurse consultation duties shall be addressed in the guidebook
109	Address requirement for food handler permits	X		Addressed in WAC 388-295-3170
110	Address “left over foods” brought in from outside the center	X		Addressed in WAC 388-295-3180
111	Remove “ another center approved by the department”	X		Removed from WAC 388-295-3180
112	Delete food “that was previously served” from outside your center	X		Addressed in WAC 388-295-3180
113	Add “written” policies if you use a satellite kitchen	X		Added to WAC 388-295-3180
114	Add “previously prepared foods” are reheated one time only to an internal temperature of 165 F	X		Added to WAC 388-295-3190
115	Add requirements on how raw meats should be stored in the refrigerator	X		Added to WAC 388-295-3200
116	Add height requirements concerning dry food storage	X		Added to WAC 388-295-3200
117	Add requirements on how bulk foods should be stored	X		Added to WAC 388-295-3200
118	Add “as part of the continuous cooking process” relating to use of the microwave in the cooking process	X		Added to WAC 388-295-3210
119	Add “do not use the microwave oven to thaw and heat infant formula, breast milk or any infant food	X		Added to WAC 388- 295-3210
120	Add “a sink “to be used only” for food preparation	X		Added to WAC 388-295-3220
121	Add “a separate dedicated sink utilizing” the three compartment sink	X		Added to WAC 388-295-3220
122	Add you must provide drinking and eating equipment that is “cleaned between use by different children” and “developmentally appropriate”	X		Added to WAC 388-295-3230
123	Add “you must not have drinking fountains in the restrooms”	X		Added to WAC 388-295-3230

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124	Address protocol concerning use of non dairy milk substitutes for children	X		Addressed in WAC 388-295-3140
125	Add “offer” breakfast or snack to children in the morning “whether or not they ate” before arriving to center	X		Added to WAC 388-295-3150
126	Address issue of not offering a child a snack after school and evening snack during nighttime care	X		Addressed in WAC 388-295-3150
127	Address issue of emergency food supply	X		Addressed in WAC 388-295-3160
128	Add: A meat or meat alternative is not necessary at breakfast to meet the nutritional needs of the children	X		Addressed in WAC 388-295-3160
129	Change protein to read “meat/meat alternative” under meal and snack requirements	X		Addressed in WAC 388-295-3160
130	Add “provide a minimum of one serving of Vitamin C fruit, vegetable, or juice and provide three or more times weekly foods high in Vitamin A	X		Added to WAC 388-295-3160
131	Remove “rice” as a protein source and add “fish to list	X		Added to WAC 388-295-3160
132	Add “cereals, bagels, rice cakes” and remove “rice, potatoes, and noodles” from bread or bread alternative list under meal and snack requirements	X		Added to WAC 388-295-3160
133	Add “when juice is served in place of a fruit or vegetable it must be 100% fruit or vegetable juice	X		Added to WAC 388-295-3160
134	Address outdoor play area concerning retaining walls and non-climbable designs		X	Examples of retaining walls and non-climbable walls will be addressed in the guidebook
135	Add “ all fences must have a bottom clearance of no more than three and one half inches from the base”		X	Economic impact issue, will be addressed at a later date
136	Add “based upon their age” as a factor concerning outdoor program activities	X		Added to WAC 388-295-2130
137	Add “morning” and “afternoon” concerning the center’s activity schedule	X		Added to WAC 388-295-2130
138	Policy concerning the American Standard Materials (ATSM) and		X	The standards will be addressed in the guidebook



#	Remarks	W	G	Comments
	<b>Consumer Product Safety Division (CPSD) standards</b>			
139	Address licensed capacity determination to include “allowable “ space, ages and characteristics of the children and the experience of the staff	X		Added to WAC 388-295-0080
140	Add “we will not issue you a license to care for more children than the rules in this chapter permit” or “fewer children than the center’s maximum capacity”	X		Added to WAC 388-295-0080
141	Add after Where can locate my child care “center or facility”	X		Added to WAC 388-295-0150
142	Address specific environmental concerns that may impact location of a child care center		X	Specific areas of concern such as high pollution, heavy traffic, radiation hazards, radon hazards, toxic soil contamination will be addressed in the guidebook
143	Add “within arms reach of the user” concerning positioning of the toilet paper dispenser	X		Added to WAC 388-295-5100
144	Add to toilet fixture heights for preschoolers “ ’10-12’ inches child size”	X		Added to WAC 388-295-5100
145	Add: how do I maintain a “clean” and sanitized environment to title	X		Added to WAC 388-295-5040 Title
146	Change you must use a bleach solution to “may” use a bleach solution to sanitize	X		Addressed in WAC 388-295-5040
147	Add “floors” to areas that bleach solution may be used	X		Addressed in WAC 388-295-5040
148	Address the issue of mixing bleach and water to adequately sanitize and disinfect contaminated surfaces		X	The solution of bleach and water will be addressed in the guidebook
149	Add “a designated utility” or service sink may be used	X		Added to WAC 388-295-5060
150	Add “you must comply with licensing requirements of Chapter 17.21 RCW” (The pesticide Application Act)	X		Added to WAC 388-295-5160
151	Address safety issues concerning pets and recommendations of limiting zoonotic diseases	X		Addressed in WAC 388-295-5170
152	Add “designated position of the staff	X		Added to WAC 388-295-5030

#	Remarks	W	G	Comments
	person “ who is responsible for each part of the plan			
153	After post a non-discrimination poster remove “can be obtained from the USDA or DSHS	X		Removed from WAC 388-295-6010
154	Address the issue to “respect and facilitate” concerning the child’s faith		X	The issue concerning respecting and facilitate children’s faith will be addressed in the guidebook
155	Add “parents” to list of persons prohibited to be under the influence of drug/alcohol while caring for children	X		Added to WAC 388-295-6050
156	Add “You, your staff and parents” to list prohibiting smoking in center, outdoors, and while transporting children	X		Added to WAC 388-295-6050
157	Add “supported by documentation” concerning verification of a representative of a government agency	X		Added to WAC 388-295-6060
158	Add “unless the parent signs an authorization for an individual to have unsupervised access to his/her child.” (For example a therapist) concerning authorization of an individual	X		Added to WAC 388-295-6060
159	Add after five years “after the child leaves your care” concerning attendance records storage	X		Added to WAC 388-295-7030
160	Add “child endangerment “ as a reportable incident, include “reportable” disease as a reportable incident and add “to the licensor”	X		Added to WAC 388-295-7060
161	Add “you may make a report by calling the statewide number at 1-800-562-5624 or 1-866-Endharm	X		Added to WAC 388-295-7060
162	Add “Disaster Preparedness Plan” and “center policies and procedures” to required posted items in the center for staff review	X		Added to WAC 388-295-7080
163	Add under exemptions of licensing, “nursery schools” and seasonal camps “of three months or less duration engaged primarily in recreational or educational activities	X		Added to WAC 388-295-0020

#	Remarks	W	G	Comments
164	Address deleting WAC 388-295-8030 concerning dual licensing of child care and child foster care	X		Deleted WAC 388-295-8030
165	Add to apply or “reapply” for a license to “operate” a child care center	X		Added to WAC 388-295-0060
166	Change eighteen years old to “twenty-one ”years old to operate a child care center	X		Changed in WAC 388-295-0060
167	Add the “applicant, licensee and director must attend orientation programs	X		Added to WAC 388-295-0060
168	Add “reapplication” to compliance policy and submitted within ninety or more "calendar days”	X		Added to WAC 388-295-0060
169	Add to policy concerning denial, suspension or revoking a license by “keeping” a license	X		Added to WAC 388-295-0100
170	Add to policy a copy of the health care plan signed by a “advisory physician, physician’s assistant, or registered nurse	X		Added to WAC 388-295-0060
171	Add WAC 388-295-8091 “How much can I be fined?”	X		WAC 388-295-0120 established
172	Address policy concerning the civil monetary amount of fine allowed for unlicensed care and non compliance violations	X		Addressed in WAC 388-295-0130